

AUTHOR GUIDELINES

Contributions and Editorial Correspondence

Send article submissions with cover letters as e-mail attachments.

No hard copy is necessary. Books are not solicited for review from authors or publishers. Those wishing to have books reviewed should send a copy to the editorial office. Unsolicited book reviews will not be accepted for publication. Articles must be based on original research and the careful analysis of archival and other primary source materials. Manuscripts are evaluated with the understanding that they have not been published elsewhere in any language and are not under consideration for publication or part of a book that will be published in the near future. The Journal will consider 500-word commentaries on research in progress for the “In Coming” section.

Hard copy submissions will be accepted only via special arrangement and only to facilitate authors who may not have access to e-mail or the Internet. Arrangements for submission by post should be made directly with the Managing Editor.

Manuscripts must not be under consideration by any other publication or have been published elsewhere. The editors reserve the right to return articles that do not comply with the format outlined in the Manuscript Preparation and Style guidelines.

Publishing Information

The Editors reserve the right to copy edit manuscripts to conform to the *Journal of Unmanned Aerial Systems*' style, which follows the rules found in the Publication Manual of the American Psychological Association, Sixth Edition. Spelling will be edited to conform to American usage. More substantial editing will be returned to the author for approval before publication, at the discretion of the Editors. Only the edited areas in question will be allowed to be re-written; no re-writing will be allowed in the proof stage. Authors must return the article or review to the editors within 72 hours of receipt or approval will be assumed.

When an article is written by multiple authors the lead author will receive one set of proofs prior to publication for the correction of typographical or factual errors only.

Manuscript Preparation and Style

1. General

An article must be in English and should not exceed 10,000 words or thirty-five 8.5-×11-inch double-spaced pages in 12-point font (including main text, notes, tables, and figure captions) with 1-inch margins on all sides. Authors should submit one electronic copy via e-mail attachment in PC format and using a standard word-processing program. Those with no e-mail capability may send disks in PC format and using a standard word-processing program.

The entire manuscript—including notes, tables, and references—must be typed double-spaced and numbered consecutively. Do not use software to mark diacriticals in the original digital text.

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Do not put names in headers or footers and authors should avoid any references to themselves in the body or the endnotes such as might betray their identity to referees. All submissions must, however, provide a coversheet or letter that includes the author's name, institutional affiliation, land-mail address, telephone and fax numbers, and e-mail address.

The Journal conforms to the Publication Manual of the American Psychological Association, Sixth Edition. The title alones should be centered at the top of the first text page. In the final draft, institutional affiliation and location should appear at the bottom of the first text page. The editor may find it necessary to return manuscripts for reworking or retyping that do not conform to these requirements.

2. Text

Use a five-character paragraph indent. Avoid hyphenating words at the end of lines. Do not use desk top publishing features. Block indents long quotations (more than 50 words). Never cross-reference.

Notes and References: Notes (footnotes) must be numbered consecutively throughout the text, typed double-spaced in paragraph style, and grouped together as a unit at the end of the journal paper, after the references. Footnotes at the bottom of the text page are not permitted. Any acknowledgment of grant support, substantial assistance, and so forth should be typed as an Author's Note above the first note in the final draft. Provide the full name of the author as it appears in the publication. All titles in non-Roman alphabets (Arabic, Cyrillic, etc.) must be transliterated. Foreign titles in Roman alphabets should be capitalized as they would be in that particular language. An English translation of nonstandard language titles should be provided in parentheses after the title. The style of note citations should conform to the following examples:

Journal of Unmanned Aerial Systems: Does not publish bibliographies.

Foreign Words and Transliterations: Diacritical marks (macrons and dots) are used in the *Journal of Unmanned Aerial Systems* only on italicized technical terms (see explanation below). Macrons and dots should not be added to personal names, place names, or titles of books. These latter words should generally be spelled without diacritical marks. Place names with accepted English spellings and personal names of prominent political leaders or cultural figures should be spelled in accordance with English norms. No words that appear in an unabridged English dictionary shall be treated as technical terms requiring transliteration. Please see the word list on the *Journal of Unmanned Aerial Systems* editorial office website for exceptions.

All technical terms from languages using non-Roman alphabets; must be fully transliterated with diacritics. In addition, personal names, place names, names of organizations, and titles of books should be transliterated but the macrons and dots omitted. Authors are responsible for the consistency and accuracy of their transliteration.

Dates: *The Journal of Unmanned Aerial Systems* accepts multiple dating systems. Anno Domini (abbreviated as AD or A.D.), Before Christ (abbreviated as BC or B.C.), Before the Common/Christian/Current Era (abbreviated BCE or B.C.E.) and Common/Christian/Current Era (abbreviated CE or C.E.) are all acceptable. When quoting from an original source with alternate dating systems use the date as quoted (Hijra, solar, etc.) with the chosen Common Era equivalent in parentheses.

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Photographs, Images, Diagrams and Illustrations: Photographs, images, diagrams and illustrations may be submitted with a manuscript and must be cited in the text, for example, (Figure 1) or (See Image 2). They may be interspersed in the text. Every attempt will be made to include them with the article; however, inclusion will be at the discretion of the Board of Editors. Photographs, images, diagrams and illustrations may be submitted in color or black and white and must be in sufficient detail and contrast to be reproduced electronically and should be large enough to remain eligible reduced to size 10 font. They must be professionally rendered or computer generated. Below standard artwork will be rejected and the author will be notified and given the opportunity to provide a replacement. All Photographs, images, diagrams, illustrations and artwork must be numbered and labeled with the author's name and article title.

Tables, Charts and Figures: Tables, charts and figures must be cited in the text, for example, (Table 1), (See Chart 2) or (Reference Figure 3). They should be numbered consecutively throughout the article in Arabic numbers, captioned, and appear as a unit following the notes section. They may be interspersed in the text. Tables, charts and figures must be professionally rendered or computer generated, details should be large enough to remain legible when reduced to size 10 font. Below standard artwork will be rejected and the author will be notified and given the opportunity to provide a replacement. All tables, charts and figures must be numbered and labeled with the author's name and article title.

Mathematics and other Technical Jargon: Simplify equations as much as possible and avoid unusual symbols or characters. Avoid under-barred symbols, multiple dot accents (more than two) and, in the case of barred variables, use a bar accent ($\bar{}$) for a single variable and a continuous rule ($\overline{}$) for several variables.

Nomenclature: Include a list of all referenced symbology used in the manuscript. Definitions need not be repeated in the text. Acronyms should be defined within the text and not included in the reference list. Sub and super scripts of more than two layers should be avoided.

Vectors: Use boldface type to distinguish between vector and scalar quantities (rather than bars or arrows above the symbol).

Italic vs Roman Characters: Use italic type for variables and constants, with the following exceptions. Set in Roman type: sin, cos, tan, ..., and all similar trigonometric and hyperbolic functions; log for base 10 logarithms; qualities such as min, max, opt, ..., etc.; "d" for derivative; acronyms such as "AIC" for aerodynamics influence coefficients. The "ln" for natural logarithm will be set in script. Note: When exponential notation is used, the form e^{xyz} is preferred. Use the form $\exp[x^2 + (y - 1) - 3 + Z]$ when the exponents of the natural base are unusually long or complicated, i.e., containing fractions, integrals, or sigma summations.

Derivatives: Derivatives may be indicated via an over-dot or prime.

Accents: The seven commonality accepted mathematical accents may be placed above italic Roman or Greek letters. Accents should not be stacked over one another.

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Fractions: In an effort to render equations as compact as possible, small fractions should be “broken down” in solidus (/) form; especially when the equation does not contain integrals or summations. Do not mix built-up fractions and fractions with a solidus. Fractions with long numerators or denominators (five or more characters) should be left as built-up fractions for readability.

Radical: Radical signs of arbitrary length are available for use over variables (with or without a superscript) and simple fractions. When a radical is needed over an accented or barred variable, a variable with layered superscripts, or a complex fraction (where the numerator or denominator contains a fraction, integral, or sigma summation), the exponential notation $()^{1/2}$ should be used.

Multiple-Line Equations: Long equations are broken apart and continued for several lines. The point at which such equations should be broken is best determined by the author so that the breaks fit conveniently with the concept being expressed. A rule of thumb on the amount that will fit on one line in the printed journal is 40 symbols that take horizontal space, counting all regular characters, sub- and superscripts, parentheses, plus and minus signs, etc. Integral and summation signs each count as three symbols.

Authors should format individual lines of equations to be no more than 40 symbols wide to ensure that they “break” logically on the printed page. Short and simple equations should be presented in-line as text. Number each equation consecutively in parentheses to the right of the equation or to the right of the last line of a “broken” equation. Groups of equations that the author wants to identify with one equation number preferably should be individually numbered 1a, 1b, 1c, etc. The exception is a matrix, where the equation number is on the right of the midpoint of the matrix. When numbering equations, the number should appear at the right margin of the page, in parentheses.

Matrices: All matrices should be centered vertically about their “main line” or midpoint. Separate rows in a matrix with a blank line.

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Book, Article, Film, and New Technology Review

Preparation and Style: The entire manuscript should be in English and should not exceed 1000 words or four 8.5-×11-inch double-spaced pages in 12-point font with 1-inch margins on all sides. Authors should submit one electronic copy via e-mail attachment in PC format and using a standard word-processing program. The entire manuscript must be typed double-spaced and numbered consecutively.

Reviews should not require notes. If they must be included use the directions listed above.

The Editors reserve the right to copyedit and proof all reviews accepted for publication.

Publication, Film, Technology Data: Information of the material being reviewed must include the following:

Book Review: First Name Last Name, *Title of the Book* (Place of publication: Publisher, date of publication). Pp.: \$price cloth, \$price paper.

Eg., Jane Doe, *Title*, (Chicago: University of Chicago Press, 1999), Pp 265. \$45.96 cloth, \$27.85 paper.

Article Review: First Name Last Name, "Title of the Article in Quotes", *Journal/Publication*, Volume, Issue, (Year): Pp. (web address for electronic journals)

Eg.1.) Jane Doe, "Title," *Journal Title* (1998): Pp10.

E.g. 2) Jane Doe, "Title," *Journal Title* 287, no. 5 (2002), Pp 5. <http://jama.ama-assn.org/issues/v287n5/rfull/joc10108.html#aainfo>.

Film Review: *Movie Title*, medium (theater, DVD, online), Written by First Name Last Name. Directed by Name Last Name, original publication date if a re-issued, city/state/country of publication: name of studio or Production Company, date of publication. Running time: hours, minutes - Film rating.

E.g. *Movie Title*, DVD. Written by Jane Doe, Directed by John Doe, Anytown, CA: Movie Entertainment, 2010. 2 hrs 10 min. Rated R.

Reviewer Data: Reviewed by First Name Last Name, School Department/Office Title, University/Organization, address and e-mail address.

E.g. John Doe, Department of Religion, Any University, 1234 First St., Boston, MA 01201; john.doe@emailaddress.edu

Submissions: Reviews are to be sent to the book review editor who commissioned the work. Files are to be sent via e-mail or disk.